



Corporation of the Municipality of Calvin Council Resolution

Date: December 12, 2023

Resolution Number: 2023-337

Moved By: Councillor Manson

Seconded By: Councillor Latimer

WHEREAS:

Council for the Corporation of the Municipality of Calvin have received correspondence regarding **By-Law 2021-026** Appointing Joint Community Emergency Management Coordinators (CEMC) and their alternates for the Corporation of the Municipality of Calvin and for the Corporation of the Township of Papineau -Cameron).

NOW THEREFORE BE IT RESOLVED THAT:

As previous CEMC per **By-Law 2021-026** has resigned his position in 2021-22, By-Law 2021-026 be repealed and the CAO and Fire Chief proceed jointly with the replacement and alternate.

Results: Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NUMBER 2021-026

BEING A BY-LAW TO APPOINT JOINT COMMUNITY EMERGENCY MANAGEMENT COORDINATORS (CEMC) AND THEIR ALTERNATES FOR THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND FOR THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

WHEREAS the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 subsection 2.1(1) requires that every municipality develop and implement an emergency management program;

AND WHEREAS the Municipal Act, SO 2001 c. 25, as amended Part II & Part III, Section 20(1) and Section 130 authorizes municipalities to enter into an agreement;

AND WHEREAS the Council of the Municipality of Calvin passed By-law No. 2018-024 on November 13, 2018 and the Council of the Township of Papineau-Cameron passed By-law No. 2004-19 on September 14, 2014 which established a joint emergency management program for both municipalities;

AND WHEREAS subsection 10(1) of Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act requires that every municipality shall designate an employee of the municipality, or a member of council, as its CEMC and alternate CEMC;

AND WHEREAS the Municipality of Calvin and the Township of Papineau-Cameron wish to appoint a new CEMC, as well as a new Alternate CEMC for both municipalities;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts as follows:

1. That Venessa Whalley be hereby designated as CEMC for the Township of Papineau-Cameron and Mariel Labreche as Alternate CEMC for the Township of Papineau-Cameron; and both also as Alternate CEMCs for the Municipality of Calvin;
2. That Rene Knight Sr. be hereby designated as CEMC for the Municipality of Calvin and William Moreton as Alternate CEMC for the Municipality of Calvin; and both also as Alternate CEMCs for the Township of Papineau-Cameron;
3. That the CEMC shall be responsible for the development, implementation and maintenance of the joint emergency management program of the Municipality of Calvin and the Township of Papineau-Cameron in accordance with the Emergency Management and Civil Protection Act, R.S.O. 1990, Ch. E. 9, and the regulations passed thereunder;
4. That the remuneration for the CEMC and CEMC Alternate shall be determined by Council, by resolution, from time to time.
5. That all previous By-laws appointing a CEMC or alternate CEMC be and are hereby repealed;
6. That this By-law shall come into full force and effect immediately upon its passing.

A handwritten signature in black ink, appearing to read "Ian Pennell". The signature is fluid and cursive, with a large initial "I" and "P".

Ian Pennell - Mayor

Cindy Pigeau - Clerk & Treasurer

Deputy Clerk

From: CAO
Sent: Monday, November 20, 2023 9:34 PM
To: Jason McMartin
Cc: Deputy Clerk; Venessa Wilson
Subject: G-BY-LAW 2021-026 - Appoint CEMC
Attachments: G-BY-LAW 2021-026 - Appoint CEMC.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Jason

As Rene Knight has not been employed by the Municipality for near 2 yrs, we will need to update this bylaw.

Before we do so, can you please confirm

- a. the information for PC found within the bylaw attached to this email is current?

b. I also note when reading <https://www.ontario.ca/laws/statute/90e09#BK3>, that:

(6) Every municipality shall review and, if necessary, revise its emergency plan every year. 2002, c. 14, s. 5 (3).

While I cannot find a copy of the Joint Plan on either of our websites, I located one in a file dated 2018. Has the plan been updated since then?

- c. I don't see any mention in <https://www.ontario.ca/laws/statute/90e09#BK3> of who can and cannot be CEMC or the alternate CEMC. I've been recently informed by a council member that neither position can be occupied by fire dept personnel. Is this new? As in both our cases, the bylaw I attach names people in these positions who were at the time the bylaw passed, fire dept personnel.

Thank you for your help.

Donna

Donna

Anything I need to do?
Being on a future Agenda.?

— S —

add the bylaw
(existing one)
to agenda

On agenda yes. CEMC 2024 4 - Donna
(~~add budget~~ I will raise
recomendations from
the appointment
process + \$)

June 2, 2023

SENT ELECTRONICALLY

MEMO from the Acting Medical Officer of Health: New Emergency Management Contact

To: Municipal Clerks and CEMCs

The Health Unit has restructured its organizational chart with respect to emergency management, and Robert A-Muhong, Program Manager of Environmental Health, has assumed the role of Community Emergency Management Liaison for the North Bay Parry Sound District Health Unit. As such, Robert is your new point of contact for emergency management matters.

CONTACT INFORMATION:

Robert A-Muhong, Program Manager, Environmental Health / Community Emergency Management Liaison

Email: robert.a-muhong@healthunit.ca

Phone: 705-474-1400 x5320

Environmental Health Regular Hours Contact: 705-474-1400 x5400

After-hours Emergency Contact: 705-474-1400 x0 (answering service relays message for on-call response)

As part of this new role, Robert has started to review existing municipal Emergency Management Plans and will contact you in the near future to attend upcoming meetings.

Thank you for your continued efforts related to emergency management planning.

Sincerely yours,



Carol Zimbalatti, M.D., CCFP, MPH

Acting Medical Officer of Health/Executive Officer

/sm



Corporation of the Municipality of Calvin

Council Resolution

Date: December 20, 2023

Resolution Number: 2023-338

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin have received a tentative Schedule for 2024 Calendar as outlined in the Procedural By-Law By Law 2022-062 outlining the Regular Council Meetings for consideration and adoption, noting that during the Months of July, August and December, there shall only be one Meeting of Council and shall be held on the date and time and in such a location as chosen by the Clerk, therefore the dates will be as attached”

Result Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>



Corporation of the Municipality of Calvin

Council Resolution

Date: December 12, 2023

Per Interim Procedural By-Law 2022-062

4.2.3 Summer and December. During the months of July, August and December, there shall only be one Meeting of Council will shall be held on the date and time and in such a location as is chosen by the Clerk.

Schedule for 2024 Calendar Regular Council Meetings

- January 9, 2024
- January 30, 2024
- February 13, 2024
- February 27, 2024
- March 12, 2024
- March 26, 2024
- April 8, 2024
- April 29, 2024
- May 14, 2024
- May 28, 2024
- June 11, 2024
- June 25, 2024
- July 30, 2024
- August 27, 2024
- September 10, 2024
- September 24, 2024
- October 15, 2024
- October 29, 2024
- November 12, 2024
- November 26, 2024
- December 10, 2024

5. Notice of Meetings

5.1 Annual Schedule of Meetings

5.1.1 The Clerk shall, by January 31st of each calendar year, submit a schedule of the upcoming Regular Meetings for each Council year for consideration and adoption by Council.

5.1.2. The Clerk shall post on the municipal website notice of all Meetings. This posting will constitute notice to the public of the Meeting.

5.1.3 Prior to the first Meeting in January of each year, the Clerk shall post on the municipal website the schedule for all Regular Meetings for the calendar year.

5.1.4 The Clerk may amend the schedule from time to time with the direction of Council to reflect scheduling conflicts and holidays. The Clerk's amendments shall be circulated to all Members and will be posted on the municipal website as soon as possible after the amendments are made.

5.1.5 The Clerk shall give at least twenty-four (24) hours' notice to the public of all Special Meetings and Committee Meetings unless the time for notice is waived unanimously by Members who are in attendance at the Special Meeting or Committee Meeting.

5.1.6 Where a statute or the Notice By-Law requires, notice will be published in accordance with the statute/By-Law. The notice will also be posted on the municipal website.

5.1.7 Nothing in this Procedural By-Law prevents the Clerk from using more comprehensive methods of notice or providing for a longer notice period.

5.1.8 Lack of receipt of notice or failure to comply with the notice provisions of this Procedural By-Law shall not invalidate the Meeting or any decision of Council or the Committee made at the Meeting.

6. Agenda

6.1 Agenda

6.1.1 It shall be the duty of the Clerk to prepare the Agenda of all Meetings in consultation with the Mayor. Where there is a dispute about including or



Corporation of the Municipality of Calvin Council Resolution

Date: December 12, 2023

Resolution Number: 2023-339

Moved By: Councillor Latimer

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Municipality of Calvin has received a report from the Chief Building Official.

Results: Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>



MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, POH 1V0

Tel: (705) 744-2700 • Fax: (705) 744-0309

building@calvintownhsip.ca • www.calvintownship.ca

BUILDING REPORT

MONTH: November, 2023

1. NUMBER OF PERMITS ISSUED	3
2. TOTAL MONTHLY VALUE	\$322,600
3. TOTAL FEES COLLECTED	\$1,160
4. TOTAL BUILDING VALUE TO DATE	\$910,600
5. TOTAL FEES COLLECTED TO DATE	\$5,550

COMMENTS:

Permit: 23-2022 Type: Single Family Dwelling Value: \$300,000 Fee: \$685
Address: 1398 Peddlers Dr.

Permit: 19-2023 Type: Canopy over trailer + small room Value: \$10,000 Fee: Not Issued
Address: 166 C Talon Lake Rd.

Permit: 20-2023 Cancelled

Permit: 21-2023 Type: Install a Park Model Trailer Value: \$12,600 Fee: \$475
Address: 623 Hwy 630

NOTES:

SHANE CONRAD
CHIEF BUILDING OFFICIAL

Building Report

November 2023

Nov 01: - Submitted building report to MPAC, CMHC, StatsCan.

- Submitted building report to council.
- Emails and phone calls.
- Researched platforms stages and tents.
- Travelled to 1770 Peddlers Dr. for inspection, then to 676 Hwy 630 for site visit.

Nov 06: - Text from property owner.

- Call from property owner.

Nov 08: - Building permit data sheet from 2013 until Oct. 2023

- Issued permit 23-2022 for a single family dwelling.
- Travelled to 258 McLaren Dr. for inspection.
- Emails and phone calls.

Nov 15: - Emails and phone calls.

- Worked on permit 19-2023 at 166 C Talon Lake Rd.
- Plan review and issued permit 21-2023 at 623 Hwy 630 to install a Park Model Trailer.
- Listed lots that should be zoned LSR as per CAO's request.

Nov 17: - Call from property owner.

Nov 22: - Review of Barrier Free Design of Hall as per CAO's request.

- Emails and phone calls.
- Travelled to 925 Suzanne's Rd. for inspection.
- Travelled to 411 Hwy. 630 for inspection
- Inspection at 1398 Peddlers Dr.
- Inspection at 1348 Peddlers Dr.
- Travelled to 99 Moreau Rd. for inspection.

Nov 27: - Call from property owner.

Nov 29: - Emails and phone calls.

- Drafted letter to CAO about requirements to bring hall up to Barrier Free Design.
- Travelled to 258 McLaren Dr. for inspection.
- Chapters meeting in East Ferris.



Shane Conrad
CBO



Corporation of the Municipality of Calvin Council Resolution

Date: December 12, 2023

Committees of Council-Information & Reports

Agenda Item 10.1.12 to 10.1.12.7

- Collective Bargaining Update UNIFOR-Councillor Latimer-Verbal Report
- North Bay Mattawa Conservation Authority-Deputy Mayor Moreton-Absent
- East Nipissing Planning Board-Mayor Gould/C. Grant-Written Report
- Physicians Recruitment-Mayor Gould-Deferred
- Talon Lake Docks-C. Latimer-Verbal Report

Planning Board Meeting of Dec 6th 2023.

There were four severances brought before The East Nipissing Planning Board. Two were from the township of Mattawan and one was from Calvin and one was from Papineau Cameron.

The two from Mattawan Township will see the eventual creation of eight residential lots in Mattawan township. The Papineau Cameron file dealt with the creations of two new lots. The Calvin severance dealt with the division of a two-hundred-acre parcel into two one-hundred-acre parcels on Latimer Lane. All were approved with standard conditions.

The Board was informed that:

The Town of Mattawa had passed a minor variance for Lot 1 Plan No 7, and

Papineau Cameron had NOT passed the rezoning of a lot from Rural to Commercial Rural on old Hwy 17.

The meeting also dealt with expenses and the ordering of educational material.

Richard Gould,

Mayor Calvin Township.





Corporation of the Municipality of Calvin Council Resolution

Date: December 14, 2023

Resolution Number: 2023-340

Moved By: Councillor Grant

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

Council for the Corporation of the Municipality of Calvin has received a report from Councillor Manson regarding the Nipissing Housing Needs Study Zoom Meeting held on November 23, 2023.

Results: Carried

Recorded Vote:

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>

Eastern Group Discussion for the Nipissing Housing Needs Study
Nov 23, 2:30 to 4:30

5 of us on the call, Donna from DSAB, Kim from Bonfield, Joanne from Mattawan, John Manson from Calvin.

We spoke about housing issues facing our communities and potential solutions. North bay had a separate meeting to deal with their unique issues around housing.

Organized by SHS consulting.

Our discussion included the following ideas:

Lighten zoning rules with a mind to balance safety with affordability.

Province get a standard single and double modular build that is efficient and cost effective to mass produce and distribute.

Councils and planning boards make severing easier and cheaper

Propose banking reform to encourage banks to finance more acreage with their home mortgages (CMHC)

Crown Land – Petition the government to open it up to use for housing

Gov't incentives for individuals who help with creating housing. Ie, you create a rental opportunity and you receive a grant/tax credit.

Municipalities partnering with developers and making it easy to build and matching with residents who have acreage to use for housing that is surplus

Community Land Trust. 100 acres, people build their own home on 10 acres. Land is owned by a company or the developer.

There will be a report to their board in Jan and a report available to us in Feb with the results.



Corporation of the Municipality of Calvin Council Resolution

Date: December 12, 2023

ROUND TABLE DISCUSSION

1. Mayor Gould- Topics RE: Council Renumeration, Christmas Hours and News Letter for Calvin Residents in the New Year.
2. Councillor Grant-N/A
3. Councillor Latimer-N/A
4. Councillor Manson-N/A
5. Councillor Moreton-N/A



Corporation of the Municipality of Calvin Council Resolution

Date: December 12, 2023

Resolution Number: 2023-340b

Moved By: Councillor Grant

Seconded By: Councillor Latimer

SINCE BY-LAW 2022-023 INDICATES THAT MEMBERS OF COUNCIL SHALL BE PAID FOR EACH ADDITIONAL ELIGIBLE MEETING, THEY ATTEND IN EXCESS OF 26 PER YEAR, AND SINCE THE NUMBER OF MEETINGS ATTENDED BY MOST COUNCIL MEMBERS IN 2023 WILL EXCEED THIS NUMBER, THIS WILL RESULT IN ADDITIONAL PAYMENTS TO COUNCIL MEMBER,

NOW THEREFORE BE IT RESOLVED THAT:

Council Members when submitting their annual expense claim forms to the CAO/Clerk/Treasurer, consider written direction on that expense claim form to refuse a portion of, or all of the payment beyond the per annum flat rate honorarium. Should Council members not wish to receive payment for mileage expenses as out lined in the by-law, this too shall be indicated on the claim form.

AND FURTHER THAT,

Council direct staff to bring a revised bylaw for consideration by Council in January, that is more in keeping with the duties of council and takes into consideration fees paid by other committees and what exactly qualifies as eligible meetings and mileage expenses.

Results: Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2022-053

BEING A BY-LAW TO ESTABLISH REMUNERATION FOR COUNCIL, COMMITTEES OF COUNCIL AND ITS LOCAL BOARDS TO PROVIDE FOR REIMBURSEMENT OF EXPENSES

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Municipal Administration

Section 227 of the *Municipal Act* provides it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions.

Remuneration and Expenses

Section 283(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended ("*Municipal Act*") provides that a municipality may pay any part of the remuneration and expenses of the members of Council, any local board and officers and municipal employees of the municipality.

Section 283(2) of the *Municipal Act* provides that despite any Act, a municipality may only pay the expenses of members of its Council or of a local board of the

Municipality if the expenses are of those persons in their capacity as members and actually incurred or, if the expenses are, in lieu of the expenses actually incurred, a reasonable estimate in the opinion of the Council of the actual expenses that would be incurred.

Section 284 of the *Municipal Act* provides how the remuneration shall be disclosed each year by an itemized statement on or before March 31.

Term of Council Review

Section 283(7) requires Council to review a by-law passed under subsection 283(5) at a public meeting at least once during the four-year period corresponding to the term of office of its members after a regular election.

Preamble

In 2014 Council for the Corporation of the Municipality of Calvin adopted Bylaw 2014-011 providing for the remuneration of Council and the payment of expenses incurred. Council is obligated under law to review the Bylaw once during the four-year term.

This matter has been discussed at previous Council meetings and no changes were recommended.

Inflationary costs (cost of living etc.) are not built into the Bylaw and there is no other automatic rate increase.

The cost of living/inflation has been increasing significantly over the past few years.

For years, members of Council have been compensated at a rate lower than the sector standard.

Decision

Council of the Corporation of the Municipality decides it in the best interest of the Corporation to establish remuneration and expense reimbursement for members of Council.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. That Members of Council for the Municipality of Calvin shall receive remuneration in accordance with the provisions of Schedule "A", attached to and forming part of this Bylaw.
2. That remuneration shall be adjusted annually in accordance with the Consumer Price Index.

3. That the Treasurer shall make payments to a member of Council for expenses incurred as provided for in Schedule "B", attached to and forming part of this Bylaw.
4. That the Treasurer shall prepare a report of the remuneration and expenses paid to each member of Council in accordance with the provisions of Section 284 of the *Municipal Act* and the report will be posted on the Municipality's website prior to March 31, of any given year.
5. That Schedules "A" and "B" can be amended by resolution.
6. That Bylaw 2014-011 is hereby repealed.
7. This By-law takes effect on the day of its final passing.

Read and adopted by Resolution 2022-290 this 23rd Day of August 2022.

Mayor

Clerk

SCHEDULE "A"

TO BYLAW 2022-053

1. FLAT RATE HONOURARIUM - MEMBERS OF COUNCIL

Starting on January 1, 2022, the members of Council shall receive the following flat rate honorarium:

MAYOR	\$15,600.00 PER ANNUM fully taxable
DEPUTY MAYOR	\$13,200.00 PER ANNUM fully taxable
COUNCILLOR	\$10,800.00 PER ANNUM fully taxable

The flat rate honourarium is to include the following:

- Meeting preparation and research;
- Twenty-six (26) meetings which would include Regular, Special, Closed or Emergency meetings or educational and training meetings of Council, whether attending in-person or by means of virtual meeting;
- Meetings of Boards and Committees to which a Member of Council is appointed by Council whether attending in-person or by means of virtual meeting and otherwise compensated;
- Attendance at meetings held within the municipality with ratepayers, staff, consultants whether at their request or not, etc.;
- Attendance at on-site meetings within the Municipality;
- Attendance at the Municipal Office to sign cheques, by-laws, etc.. and to interact with the staff and public; and
- Attendance at special function, public or ceremonial event related to the municipality.

The flat rate honourarium will be paid bi-weekly and deposited directly into the Member's bank account when municipal employees are paid.

Members will be compensated for all additional meetings in June and December.

In December of any given year, any Member who has not attended twenty-six (26) meetings will have their remuneration reduced by \$150 per meeting not attended.

2. ADDITIONAL MEETINGS

- a. Additional approved meetings will be compensated at \$150 per meeting. Approved meetings will include those called by the Mayor and those approved for the Member to attend by resolution of Council.
- b. Attendance at meetings, functions, or events where participation is out-of-the-interest of a Council member only and not Council as a body (no resolution) will not be paid.

3. APPROVED TRAINING SEMINARS, WORKSHOPS & CONFERENCES

For approved training seminars, workshops and conferences attended in person by a Council member(s) the municipality pays:

Starting on January 1, 2022:

- Actual registration, hotel and transportation costs;
- \$53 per diem (1/2 day) incurred;
- \$106.00 per diem (full day) incurred to a maximum of three (3) days at any one time; and
- \$60 per diem for cost of meals incurred to a maximum of three (3) days at any one time, broken down as follows: Breakfast \$10; Lunch \$20 and Dinner \$30.00.

The Municipality will not pay for costs associated with alcohol charges or spousal expenses.

Remuneration paid to elected Members of Council of the Municipality of Calvin is deemed as expenses incident to the discharge of their duties as members of the Council during their term of office.

4. Reconciliation

The Treasurer shall in June and December of any given year, prior to making fixed remuneration payments, undertake a review of meeting attendance, by each Member of Council. In the event of absence by Council members at Regular, Special, Closed or Emergency meetings or appointed representation on other Committees, the Treasurer shall undertake a calculation of the Flat Rate Honorarium paid to the Council Member, complete a pro-rated calculation and make amendments to the Flat Rate Honorarium paid to the Council Member. Any adjustments will be made in July and December/January as the case may be.

SCHEDULE "B"
TO BYLAW 2022-053

1. Travel Expenses: Members of Council

- a. Actual registration fee, taxi fares and parking fees with receipts;
- b. Meals and gratuities based on current Treasury Board rates.
- c. Actual accommodation cost with receipt;
- d. Actual transportation cost with receipt;
- e. Use of personal vehicle will be reimbursed based on the mileage rate set by Council for the municipality.

2. Approval of Travel Expenses

Travel expense claims by members of Council are subject to review and approval by Municipality of Calvin Council. The Treasurer will not cause expenses to be paid without a resolution of Council.

3. Travel Advance

A travel advance may be requested by providing the Treasurer with the resolution of Council approving attendance at the meeting/training/event along with an estimate of costs upon such form as established by the Treasurer. Travel advances will not exceed seventy-five percent (75%) of the estimate and will be limited to daily per diems, mileage cost and reasonable meal expenditures.

Upon their return the relevant travel expense claim must be submitted no later than two (2) weeks following the completion of the function. The Treasurer will reconcile the advance and compensate the Member for any amounts over and above the advance. Should the advance exceed the actual costs, the Member will be requested to return the excess funds to the Municipality. In the circumstance a member fails to repay any advance or portion thereof, the Treasurer will reduce the Member's honourarium by the outstanding amount.



Corporation of the Municipality of Calvin Council Resolution

Date: December 12, 2023

Resolution Number: 2023-341

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT:

By-Law 2023-350 Being a By-Law to confirm the proceedings of Council

Results: Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2023-350

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of December 12, 2023.
2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2023-341 this 12th Day of December, 2023.

MAYOR

CAO/ CLERK TREASURER



rcud
DEC 12 2023

December 14, 2023

Fire Department Council Report

- No fire calls since last meeting
- On December 2, 2023 we took part in the Firefighter Parade in Mattawa, we had Sparky costume on loan from the Mutual Aid Association
- On December 9, 2023 the firefighter cooked breakfast for the residents, we have 50 plus attend the function, it was well received by all
- We have 2 new applicants Brandan App and Tyler Wright, they both are young eager to learn and be part of the fire department. It's my recommendation that they both are hired.

Resolutions:

- As discussed at our previous meeting I'm requesting a Resolution from council to Support Bill C 310
- I appointed Jordan Whalley as Deputy Chief of Calvin Fire Department on September 28, 2023, I believe a Resolution would need to be signed by council

Updates:

- I've made changes to the Ontario Fire Marshall fire department SIR (Standard Incident Reports) I am now able to file our fire call reports with the OFM, I will be compiling the 2023, to have our department up to date
- I've also updated the MTO account to recover cost of MVC (motor vehicle collisions) anything on the highways, this is a good revenue for the fire department
- I've made calls to the CACC (dispatching) to update the agreement, I needed to ensure we are dispatched to the appropriate incidents without delays or confusion
- I've reached out to the DSSAB for our agreement for tiered response, ie medical assist which is usually assisting EMS with lifts, this is not so frequent, but yet again we need to have clear direction
- I began doing an inventory of the fire station what is needed to function efficiently, a list will be provided once completed.

Discussion:

Credit Card for the Fire Department



Corporation of the Municipality of Calvin Council Resolution

Date: December 12, 2023

Resolution Number: 2023-342

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT:

“Council for the Corporation of the Municipality of Calvin now be adjourned @
_8:43 _____pm.”

Results: Carried

<u>Member of Council</u>	<u>In Favour</u>	<u>Opposed</u>
Mayor Gould	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Grant	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Latimer	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Manson	<input type="checkbox"/>	<input type="checkbox"/>
Councillor Moreton	<input type="checkbox"/>	<input type="checkbox"/>